

JOB OPPORTUNITY
MINISTRY OF DEFENCE
MILITARY LANDS AND CANTONMENTS DEPARTMENT

Applications are invited from eligible candidates (both Male & Female) to fill the posts of different Cantonment Boards (**Autonomous Body**) under Pakistan Cantonment Rules 1954 (Amended from time to time) in following categories on regular basis (**transferable all over Pakistan**) as per eligibility criteria mentioned below:-

Sr #	Name of Post	Total No. of Posts	Quota Details	Qualification/Experience	Age Limit
01	Assistant Secretary Revenue (BPS-17)	05	Merit: 01 Punjab: 02 Sindh (R): 01 KPK : 01	i MBA/BBA or equivalent with min Grade-C from any university recognized by HEC. ii. At least 03 years relevant experience.	25 to 30 years plus 05 years general age relaxation
02	Cantt Engineer (Electrical/Civil) (BPS-17)	11	Merit: 02 Punjab: 05 Sindh (U): 01 Sindh (R): 01 KPK; 01 Balochistan: 01	i. B.ScEngg (Civil/Electrical)/B.E with minimum Grade-C from any recognized University by HEC. ii. Registration with PEC. iii. Candidates having three years relevant experience will be preferred.	25 to 30 years plus 05 years general age relaxation
03	Manager (IT) (BPS-17)	03	Punjab: 02 KPK; 01	i. B.E (Computer / Software Engg) / B.Sc Computer Science or equivalent with min Grade-C from any university recognized by HEC ii. At least 03 years relevant experience.	25 to 30 years plus 05 years general age relaxation
04	Medical Officers (BPS-17)	70	Merit 05 Punjab: 35 Sindh (U): 05 Sindh (R): 08 KPK; 08 Balochistan: 04 Fata: 02 GB: 01 AK: 01	i. MBBS from recognized university by HEC with one year house job and registration with PMDC.	25 to 30 years plus 05 years general age relaxation
05	Law Officer (BPS-17)	11	Merit 01 Punjab: 06 Sindh (U): 01 Sindh (R): 01 KPK; 01 Balochistan: 01	i. L.L.B from a University recognized by the Higher Education Commission. ii. Two Years experience from Bar Council which shall be counted from the date when advocate became member of any bar association.	25 to 30 years plus 05 years general age relaxation
06	Assistant Manager (IT) (BPS-16)	14	Merit 01 Punjab: 07 Sindh (U): 01 Sindh (R): 02 KPK; 02 Balochistan: 01	B.E (Computer / Software Engg) / B.Sc Computer Science or equivalent with min Grade-C from any university recognized by HEC	22 to 28 years plus 05 years general age relaxation
08	Assistant Revenue Supdt/ Assistant Land Supdt/ Assistant Office Supdt/ Assistant Accountant (BPS-14)	21	Merit 02 Punjab: 11 Sindh (U): 02 Sindh (R): 02 KPK; 02 Balochistan: 01 Fata: 01	i. B.A/B.Sc/B.Com or equivalent with minimum grade C from any recognized University by HEC. ii. Candidates having three years relevant experience will be preferred.	18 to 25 years plus 05 years general age relaxation
09	Asstt Public Relation Officer (BPS-14)	10	Merit 01 Punjab: 05 Sindh (U): 01 Sindh (R): 01 KPK; 01 Balochistan: 01	i. Bachelor's Degree in Public Relation/Journalism/Mass Communication with min Grade-C from any university recognized by HEC. ii. Computer Knowledge i.e. MS Office certificate from recognized institute. iii. Candidates having three (03) years relevant experience will be preferred.	18 to 25 years plus 05 years general age relaxation

10	Cantt Overseer (Civil/Electrical) (BPS-14)	19	Merit 01 Punjab: 10 Sindh (U): 01 Sindh (R): 02 KPK; 02 Balochistan: 01 Fata: 01 AK: 01	i. Three years diploma in relevant discipline or equivalent with minimum Grade-C from any institute recognized by board of Technical Education. OR ii. B.Tech/AMIE or equivalent with minimum Grade-C from recognized institute. OR iii. B.E/B.Sc or equivalent with minimum Grade-C in relevant field of engineering from any University recognized by HEC. iv. Candidates having three years relevant experience will be preferred.	18 to 25 years plus 05 years general age relaxation
11	Receptionists (BPS-12)	25	Merit 02 Punjab: 12 Sindh (U): 02 Sindh (R): 03 KPK; 03 Balochistan: 01 Fata: 01 AK: 01	i. Intermediate or Equivalent with min Grade-C ii. MS Office certificate from a recognized institute.	18 to 25 years plus 05 years general age relaxation
12	Computer Operator (BPS-12)	11	Merit 01 Punjab: 06 Sindh (U): 01 Sindh (R): 01 KPK; 01 Balochistan: 01	i. Intermediate or equivalent with min Grade-C and computer as a subject. ii. Minimum 03 years relevant experience.	18 to 25 years plus 05 years general age relaxation
13	Asstt Garden Supdt (BPS-12)	06	Punjab: 03 Sindh (U): 01 Sindh (R): 01 KPK; 01	i. F.A/F.Sc with min Grade-C and one year diploma/certificate in Garden/Horticulture/Landscaping/Floriculture from any recognized institute. ii. Candidates with 03 years experience will be preferred.	18 to 25 years plus 05 years general age relaxation
14	UDC (BPS-11)	72	Merit 05 Punjab: 36 Sindh (U): 05 Sindh (R): 08 KPK; 08 Balochistan: 04 FATA: 02 GB: 02 AK: 02	i. B.A/Graduation with minimum grade C. ii. Typing speed atleast 30 wpm iii. Three months course certificate in MS office. iv. Candidates having three years relevant experience will be preferred.	18 to 25 years plus 05 years general age relaxation
15	Junior Computer Operator (BPS-10)	30	Merit 02 Punjab: 15 Sindh (U): 02 Sindh (R): 03 KPK; 03 Balochistan: 02 Fata: 01 GB: 01 AK: 01	i. Matric with min Grade-C ii. 12 Months diploma in Basic IT Tool from recognized Govt. Institute iii. Min. 30wpm typing speed. iv. Candidates having 05 years relevant experience shall be preferred.	18 to 25 years plus 05 years general age relaxation
Total Posts		308			

ELIGIBILITY CRITERIA:

1. Appointments will be made according to Pakistan Cantonment Servants Rules 1954 (As amended time to time).
2. Distribution of Quota will be made per Establishment Division OM No. 4/10/2006-R-2, dated 14/02/2020.
3. **Appointments for the above mentioned posts are transferable throughout Pakistan.**
4. Candidates already in government service should apply through proper channel.
5. Original educational certificates will be verified at the time of interview.
6. All vacancies are on regular basis and selected candidates will be appointed on probation period of one year under the rules.

7. Military Land and Cantonment Deptt, Ministry of Defence reserves the right to postpone or cancel the process of appointment for any or all advertised posts at any stage without assigning reasons.
8. Upper age shall be calculated from the closing date of application. Relaxation in Upper Age limit will be allowed as admissible under the Government Rules is as under:-

S. No.	Categories of Candidates	Age Relaxation admissible
1.	Candidates belonging to scheduled castes, Buddhist community, recognized tribes of the Tribal Areas, Azad Kashmir and Gilgit-Baltistan for all posts under the Federal Government.	03 years
2.	Released or Retired Officer/Personnel of the Armed Forces of Pakistan	15 years or the number of years actually served in the Armed Forces of Pakistan, whichever is less.
3.	Disabled person for appointment to posts in BS-15 and below	10 years
4.	Candidates belonging to Sindh(R) and Baluchistan for posts in BS-15 and below under the Federal Government	03 years
5.	Widow, son or daughter of a deceased civil servant, who dies during service.	05 years

9. Incomplete applications, applications submitted without following proper procedure or received without original deposit slip or after last date will not be entertained.
10. Competent Authority can increase/decrease the no. of vacant posts, if required.
11. Woman, Disable, Minority quota will be observed as per instructions of the Government.

PROCEDURE FOR APPLICATIONS:

- Application Forms and Deposit slips can be downloaded from the UTS website (www.uts.com.pk) and the test fee can be deposited as prescribed in any online branch of United Bank Ltd (UBL) & Habib Bank Ltd (HBL).
- Applications will be acceptable only on prescribed application form of UTS.
- Candidates must submit application and deposit the fee within 20 working days after the publication of this advertisement.**
- Deposited Fee is non refundable/non-transferable.
- No TA/DA will be paid for appearing in test/interview.
- Male and Female both candidates are eligible to apply.
- Candidates are required to send their applications on prescribed Forms alongwith fee deposit slip (in original) to **Manager (Operation) Universal Testing Service (UTS), 278-B, Main Nazim-ud-Din Road F-10/1 Islamabad. Tel: 051-111-258-369, 051-2112240, 051-2152815 and 051-2100749**

Assistant Director General (HR Section)
 Military Lands & Cantonment Department, Ministry of Defence
 Opp, HealthwaysMurree road Pak Secretariat-II Rawalpindi
Phone No : 051-9270316